



**TRUST FUND BOARD
REGULAR MEETING MINUTES
AUGUST 19, 2008**

Location: Victoria Office Boardroom, Islands Trust

<u>In Attendance:</u>	<p><u>Board Members</u> Michael Dunn Sheila Malcolmson, Chair *Gary Steeves Christine Torgrimson Bruce Whittington *left at approx. 1:00 p.m.</p>	<p><u>Staff</u> Jennifer Eliason, Manager Kate Emmings, A/Ecosystem Protection Specialist Nuala Murphy, A/Secretary</p>
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Regrets Peter Lamb and Christine Pritchard, Communications & Fundraising Specialist

The meeting came to order at 10:00 a.m.

1.0 Agenda

The Board reviewed the agenda. The following items were added:

- Item 3.10 - RFD Hope Hill Road Proposal, Salt Spring Island
- Item 3.11 - RFD LPS Referral Policy

Resolution #TFB 08/1013

It was **MOVED** and **SECONDED** that the August 19, 2008 Regular Meeting agenda be approved as amended.

CARRIED

2.0 In Camera Session (Confidential Items)

Resolution #TFB 08/1014

It was **MOVED** and **SECONDED** that this portion of the meeting is closed to the public pursuant to the following sections of the Community Charter: section 90, subsection (1) (g), litigation or potential litigation affecting the municipality, and section 90, subsection (2) (b), the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both, and a third party, and that the following individuals be invited to remain in the meeting: Jennifer Eliason, Kate Emmings and Nuala Murphy.

CARRIED

The regular meeting reconvened at 12:45 pm.

3.0 Items for Approval

3.1 Minutes of Previous Meeting

3.1 a) May 14, 2008

The Board reviewed the draft minutes. The following changes were made:

- Corrections:

- Item 3.6 The private property....nature reserve could cause are ~~currently causing~~ confusion among trail users.
- Item 4.1 Resolution # TFB 08/1004 It was moved...to the Salt Sprint Spring Local Trust...
- Deletion:
 - Item 3.9 ~~Board members concluded that the Strategy be referred to a Trust Council committee only after it is completed rather than in the preliminary stages of development.~~

Resolution # TFB 08/1015

It was **MOVED** and **SECONDED** that the minutes of the May 14, 2008 meeting be adopted as amended.

CARRIED

3.1 b) Resolutions Without Meeting

The Board received the following Resolutions Without Meeting for information:

- RWM Rationale for Long Term Funding Strategy, 2008
- RWM Resolution Changing July Meeting Date July 2, 2008
- RWM Amendment to Rationale for Long Term Funding Strategy July 2, 2008

3.2 Follow Up Action List

The Board reviewed the Follow Up Action List for information.

The Ecosystem Protection Specialist recommended that Item 4.4 of February 13, 2008, the request to staff that the Board obtain a membership with the Canadian Land Trust Alliance, be removed as the details relating to the compatibility between membership in the Canadian Land Trust Alliance and the Land Trust Alliance of BC have yet to be worked out. Staff will await further news from the two parties before renewing Canadian Land Trust Alliance membership.

3.3 RFD: Audited Financial Statements 2007-2008

The Board reviewed the Audited Financial Statements 2007-2008 for information. The Islands Trust Audit Committee has approved this item.

Resolution # TFB 08/1016

It was **MOVED** and **SECONDED** that the Trust Fund Board accept the Audited Financial Statements for the 2007/2008 fiscal year and refer them to Islands Trust Council as an information item.

CARRIED

3.4 RFD: Ratification of Teleconference Resolutions

The Manager presented a legal opinion regarding resolutions made at previous teleconference meetings.

Resolution # TFB 08/1017

It was **MOVED** and **SECONDED** that the Trust Fund Board approve, confirm, and ratify all resolutions listed on Schedule 3.4 b attached hereto, and that each such approval, confirmation and ratification shall have retroactive effect to the original date of each such resolution.

CARRIED

3.5 RFD: Amendments to Rationale for Long-term Funding Strategy**Resolution # TFB 08/1018**

It was **MOVED** and **SECONDED** that the Trust Fund Board amend the Rationale for the Islands Trust Fund Long-Term Funding Strategy by replacing “conservation opportunities” with “conservation securement opportunities” in bullet seven and point B and to remove the word “new” from bullet seven.

CARRIED

3.6 RFD: Rationale for Property Manager Position

The Manager presented the amended rationale for an Islands Trust Fund Property Manager to be submitted to Trust Council. Both the Long Term Funding Committee and the Director of Trust Area Services has reviewed the rationale.

The Board directed staff to amend the rationale as follows:

- Addition:
 - Page 2: to state that TFB owns and is the primary manager of its Nature Reserves
 - Page 2: to clarify that the shared management of 475 ha is related to conservation covenants and is not included in the 495 ha of nature reserves
 - Page 3: to cite that it is unlikely that 5% of each natural ecosystem class or 15% of each local trust area will be protected as an example of lack of staff
 - Page 3: first bullet: delete brackets
 - Page 3: third bullet: delete final bracket ...fire risk assessments}
 - Page 3: under San Juan Preservation Trust: dedicated to property management; in other areas of the US....
 - Page 4: if possible, show a graph or bar chart to visually compare the similar sized organizations
 - Page 6: ...TFB’s success as a leading land trust and conservation partner.
 - Page 6: last bullet explain ecological risk, i.e. risk to the ecological integrity
 - Page 7: under the Cost of a Property Manager, state how the total property management budget will be affected.

Board members suggested staff work with the Director of Trust Area Services and the Director of Administrative Services to bring this to the Finance Committee.

Resolution # TFB 08/1019

It was **MOVED** and **SECONDED** that the Trust Fund Board approves the Rationale for a Property Manager Position provided in the briefing note dated August 19, 2008 as amended and direct staff to include the rationale in the Decision Package for the 2009-2010 Budget process.

CARRIED

3.7 RFD: Pincott Covenant, Pender Island

The Ecosystem Protection Specialist presented the draft Pincott NAPTEP covenant.

At the request of the applicant, the covenant contains a new section to allow for firewood collection by thinning the forest rather than collection of downed wood. Downed wood provides habitat within a functioning forest. Thinning of the forest in

certain areas may be more ecologically prudent than removing woody debris. The thinning will only be allowed as permitted by staff.

The Board directed staff to investigate the possibility of limiting the firewood collection clause to the current landowner and to bring the recommendation back to the Board.

3.8 RFD: King Covenants (Lot 16 and Lot A), Pender Island

The Ecosystem Protection Specialist presented the draft King NAPTEP covenants.

Resolution # TFB 08/1020

It was MOVED and SECONDED that the Trust Fund Board authorizes the Chair to sign covenants over Lot A, Section 23, Pender Island, Cowichan District, Plan 32215 PID 001-083-381 and over a portion of Lot 16, Section 23, Pender Island, Cowichan District, Plan 22162 PID 003-329-887.

CARRIED

3.9 RFD: Horton Bayviary Covenant, Mayne Island

The Ecosystem Protection Specialist informed the Board that the Mayne Island Conservancy Society and Habitat Acquisition Trust are willing to enter negotiations to co-hold the proposed Horton Bayviary covenant.

Resolution # TFB 08/1021

It was MOVED and SECONDED that the Trust Fund Board authorize staff to begin negotiations on a conservation covenant for the Horton Bayviary Nature Reserve on Mayne Island with the Mayne Island Conservancy Society and Habitat Acquisition Trust.

CARRIED

3.10 RFD: Hope Hill Road Proposal

The Manager presented a referral from the Integrated Land Management Bureau to the Islands Trust regarding an application for Crown Land Tenure for a road dedication. This parcel of Crown land is identified in the Islands Trust's Crown Land Profiles and in the CRD Parks' Master Plan as an area of interest.

Resolution # TFB 08/1022

It was MOVED and SECONDED that the Trust Fund Board instruct Islands Trust Fund staff to write a letter to the Integrated Land Management Bureau opposing the location of an additional road through the NE ¼ of Section 43, South Salt Spring Island, Cowichan Land District.

CARRIED

Further Discussion

Board members concluded the road dedication is contrary to the goals and objectives of the Regional Conservation Plan.

The Board directed staff to copy the letter to the CRD Director for Salt Spring Island Electoral Area and the Salt Spring Local Trust Committee.

3.11 RFD: Local Planning Services Referral Policy

Board members discussed the need for an improved system for sharing information between Local Planning Services and the Islands Trust Fund staff regarding applications that concern the Islands Trust Fund. The Board concluded that if an

application is regarding a property that has a Trust Fund Board covenant registered on title or is adjacent to a Nature Reserve or covenant, or is an application is regarding Crown land, it should be referred to the Islands Trust Fund.

Resolution # TFB 08/1023

It was MOVED and SECONDED that the Trust Fund Board direct staff to advise Islands Trust Planning staff of the need to have all applications affecting the Trust Fund Board referred to Islands Trust Fund staff and that staff be instructed to advise the Trust Fund Board at its next meeting of the improvement of internal processes to facilitate internal referrals.

CARRIED

4.0 Items for Discussion/Direction

4.1 Mayne Island Land Use Bylaw No. 146, 2008

The Board reviewed the Mayne Island Land Use Bylaw No. 146, 2008 for information. The Bylaw makes no reference to the Board or its interests. The Board directed staff to ensure that Trust Fund Board properties are appropriately zoned.

4.2 Conservation Covenants – Lindsay Dickson Nature Reserve, Denman Island

The Ecosystem Protection Specialist presented the draft covenants for the Lindsay Dickson Nature Reserve to the Board for information. This property is in the Agriculture Land Reserve and requires approval from the Agriculture Land Commission. Section 5.3 to section 5.5 regarding the Management Plan is the only difference from a standard covenant.

5.0 Updates for Information

5.1 Public Acquisitions, Covenants and Dispositions Update

The Board reviewed the Public Acquisitions, Covenants and Dispositions Update for information.

The application is stalled for Area E, Keats Baptist Camp and other options are being considered by the applicant.

An Invitation to Quote has gone out for the Mt. Artaban Management Plan with a deadline of September 7, 2008.

The Bowen Island Conservancy intends to delay the conduction of a survey of Fairy Fen until more information is received regarding the current proposal for Cape Roger Curtis. If the survey is not complete by the end of this fiscal year, the offer of Crown land from the Province may expire.

The Board directed staff to amend the Public Acquisitions, Covenants and Dispositions Update as follows:

- Corrections
 - Fairy Fen, Bowen Island 3/5/2007 - Application was submitted. ~~Advertising~~ ~~Advertizing~~ staking of the notice of disposition will be done by March 14.
 - Change dates to all one format for month/date/year

5.2 Communications and Fundraising Update

The Board reviewed the Communications and Fundraising Update for information. Staff intend to fundraise the costs of ecosystem mapping for the Howe Sound Islands to better inform the next version of the Regional Conservation Plan. Staff also intend

to submit an application to the Salt Spring Island Foundation for funds to renovate the gardens at the Ruby Alton Nature Reserve.

The Manager reported that the consultant has not yet contacted us regarding the Long-term Funding Strategy contract.

5.3 2008-2009 Budget Report

The Board reviewed the 2008-2009 Budget Report for information. The Manager informed the Board that a new column has been added entitled 'Additional Committed Funds'. It was confirmed that the budget year runs from April to March and this information is correct as of June 27, 2008

5.4 Background Reading

The Board reviewed 'Taking Nature's Pulse, The Status of Biodiversity in British Columbia 2008 Summary Report' from Biodiversity BC and 'Conservation Framework, BC's new approach to conserving species and ecosystems' from the Ministry of Environment for information.

The Board requested that staff write a press release quoting how special the Trust Area is, as stated in publications like this one from Biodiversity BC, and how this fits into the Island Trust Fund's accomplishments and goals. Board member Bruce Whittington offered the use of his pictures for the press release.

Resolution #TFB 08/1024

It was MOVED and SECONDED that the Trust Fund Board Meeting be adjourned at 2:40 p.m.

CARRIED

The next meeting is scheduled for September 30, 2008, from 12:30 a.m. to 4:00 p.m. in the Victoria Office Boardroom.