



**TRUST FUND BOARD
REGULAR MEETING MINUTES
May 13, 2010**

Location: Victoria Office Boardroom, Islands Trust

In Attendance:

<p><u>Board Members</u> Louise Bell ^Michael Dunn Robert Grant Nerys Poole Christine Torgrimson, Chair</p>	<p><u>Staff</u> Jennifer Eliason, Manager **Kate Emmings, Ecosystem Protection Specialist Christine Pritchard, Communications & Fundraising Specialist Jeff Ralph, A/Property Management Specialist Natalie Tamosiunas, Secretary</p>
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Guests: *Jackie Ward

^joined the meeting for items 3.6, 3.10, 4.1, 4.3, and part of 3.8

*joined the meeting to present item 4.1

**joined the meeting for items 3.7, 3.8, 3.10, 4.1, 4.2, 4.3, 5.1 & 5.5

The meeting came to order at 10:03 a.m.

1.0 Agenda

The Board reviewed the agenda. The following amendments were made:

- Remove item 4.4 Request from Pender Islands Trust Protection Society

Resolution #TFB 10/1151

It was **MOVED** and **SECONDED** that the May 13, 2010 Regular Meeting agenda be approved as amended.

CARRIED

2.0 In Camera Session (Confidential Items)

Resolution #TFB 10/1152

It was **MOVED** and **SECONDED** that this portion of the meeting is closed to the public pursuant to the following sections of the Community Charter: section 90, subsection(1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the Trust Fund Board or another position appointed by the Trust Fund Board and (1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality and that staff be invited to remain in the meeting. 1 (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*, (1) (k) negotiations and related discussions respecting the proposed provision of a Trust Fund Board service that are at their preliminary stages and that, in the view of the Board, could reasonably be expected to harm the interests of the Trust Fund Board if they were held in public and 2(b)the consideration of information received and held in confidence relating to the negotiations between the Trust Fund Board and a provincial government or a

federal government or both or between the provincial government and the federal government or both and a third party and that staff be invited to remain in the meeting.

CARRIED

The regular meeting reconvened at 10:42 am.

3.0 Items For Approval

3.1 A. Minutes of Previous Meeting

March 29, 2010

The Board reviewed the draft minutes. The following corrections were made:

- Item 3.3 The Board suggested the following preliminary priorities...
 - Branded SWAG ("stuff we all get")
- Item 3.3 The Board discussed the formation...existence of the Georgian Basin Ecosystems Partnership.
- Item 4.4 ~~BRF~~ Briefing Nature Conservancy of...
- Item 5.7 The Board looked at... in support of the Land Use Orders...

Resolution # TFB 10/1153

It was **MOVED** and **SECONDED** that the minutes of the March 29, 2010 meeting be adopted as amended.

CARRIED

B. Resolutions Without Meetings

The Board reviewed the following Resolution Without Meeting for information:

- RWM Ledingham Covenant Trespass - April 2010

3.2 Follow Up Action List

The Board reviewed the Follow Up Action List for information. The Board asked staff to invite the TAS Director to the July or September Board meeting to discuss communications with First Nations groups.

3.3 Revised TFB Policy 96010 – Islands Trust Fund and Local Planning Service Coordination

The Board discussed wording for Section B 1.1ii.

Resolution #TFB 10/1154

It was **MOVED** and **SECONDED** that the Trust Fund Board approves Policy 96010 Islands Trust Fund and Local Planning Services Coordination with the following wording change: replace the final sentence of Section B 1.1 with: **If agreement is not reached, the Local Trust Committee Chairperson or the Trust Fund Board Chairperson may elect not to follow the referral procedures in this policy and staff will promptly notify the Chief administrative officer of the Islands Trust, and provide the amended policy to the Executive Committee for review.**

CARRIED

Resolution #TFB 10/1155

It was MOVED and SECONDED that the Trust Fund Board request that Trust Council amend Islands Trust Policy 3.3.ii to include the amendments made by the TFB to policy 96101 on May 13th 2010.

CARRIED

3.4 Native Seed and Plant Harvesting Guidelines

The Board reviewed the guidelines and made the following suggestions:

- Failure to Comply with Plant/Seed Collection guidelines section: If the proponent fails to comply with the agreed upon guidelines they are subject to a penalty. Future applications from the proponent will not be accepted.
- General Guidelines for the Collection of Native Plants or Seeds, Section #2. Use Caution, second bullet: Be as inconspicuous as possible to discourage indiscriminate collecting by other people.
- Amendment of the number structure to be consistent with other Trust Fund Board policies.

Resolution #TFB 10/1156

It was MOVED and SECONDED that the Trust Fund Board approve the Native Plant and Seed Collection Guidelines as amended at the May 13th 2010 Board meeting.

CARRIED

3.5 Electronic Meetings

The Board reviewed the bylaw and made the following revisions:

- Addition of a table of contents page
- Addition of item 10 to the table of contents

Resolution #TFB 10/1157

It was MOVED and SECONDED that the Trust Fund Board give first reading to the revised amended Trust Fund Board Bylaw No. 1 – A Bylaw to Regulate the Meetings of the Trust Fund Board.

CARRIED

Resolution #TFB 10/1158

It was MOVED and SECONDED that the Trust Fund Board give second reading to the revised amended Trust Fund Board Bylaw No. 1 – A Bylaw to Regulate the Meetings of the Trust Fund Board.

CARRIED

Resolution #TFB 10/1159

It was MOVED and SECONDED that the Trust Fund Board give third reading to the revised amended Trust Fund Board Bylaw No. 1 – A Bylaw to Regulate the Meetings of the Trust Fund Board.

CARRIED

3.6 Sidney Island Deer Capture Pen

The Property Management Specialist informed the Board that species-at-risk botanist, Matt Fairburn, visited the site of the proposed deer capture pen and searched for but did not find, any species-at-risk in that area. Board member Dunn advised the Board that the seasonally wetter areas on the covenant dry out quickly and that there would be less of an impact from construction carried out during the drier months than previously thought. The Board discussed the benefit to the other covenant areas on Sidney Island, some of which provide habitat for species-at-risk, if the deer population was controlled or eradicated.

Resolution #TFB 10/1160

It was **MOVED** and **SECONDED** That the Trust Fund Board approve the Sallas Forest Strata Corporation's request to install a deer capture pen on the Burnt Snag Covenant Area, Sidney Island, by issuing a written waiver to restrictions in sections 3.2 (a), (b), (g), (h), (i) and (j) of the covenant (covenant # ES065741, Common Property VIS5122), subject to the following conditions:

- 1) The waiver is provided for the express purpose of constructing a deer pen for the removal of fallow deer and for the culling of the fallow deer population;
- 2) The waiver does not constitute a right to violate the covenant for any other purpose;
- 3) The waiver to the covenant will be reviewed by staff on an annual basis;
- 4) The work to construct the pen, undertake the capture operation and processing must be carried out in July through September, unless written permission is requested and provided for work outside of these months;
- 5) That Sallas Strata Corporation notifies the Trust Fund when the work begins so that Islands Trust Fund has the option of an onsite monitor.
- 6) The waiver expires at the end of three years;
- 7) All structures and materials must be removed by the end of three years and the area where the deer control facility is located must be restored to its current state.

And that the Trust Fund Board communicate to Sallas Strata Corp. the strong recommendation that the goal be eradication rather than reduction of the Fallow deer population on Sidney Island.

CARRIED

3.7 Opportunity Fund Application - Galiano Conservancy Association (GCA)

The Board discussed the GCA's application noting that the landowner has agreed to sell the property to the GCA once funding is in place. The GCA is optimistic of funding through the Nature Conservancy of Canada.

Resolution #TFB 10/1161

It was **MOVED** and **SECONDED** that the Board approve an Opportunity Fund grant of \$5,000 to the Galiano Conservancy Association for appraisal costs associated with the acquisition of District Lot 57, Galiano Island, Cowichan District (PID 002-025-175).

CARRIED

*Board member Dunn joined the meeting for items 3.8, 3.9, 3.10, and 4.1

3.8 Islands Trust Fund Vision Statement

The Board discussed the two provided vision statements and agreed that the first option was the better fit for work of the Trust Fund Board. Individual Board members advised staff that they will send in word revisions to staff for consideration in an amended vision statement. The Board directed staff to take the suggestions in mind and to come back to the Board with a further statement at a future Board meeting.

3.9 Stakeholder Research

The Communications and Fundraising Specialist informed the Board that new stakeholder research would have a broader sample reaching both potential and current stakeholders. The Board discussed the timing and general costs of stakeholder research and of the business case for the long term funding strategy.

Resolution #TFB 10/1162

It was MOVED and SECONDED that the Board direct staff to utilize up to \$3,000 of the funds allocated for 2010/11 for the Long Term Funding Strategy for stakeholder research.

CARRIED

Resolution # TFB 10/1163

It was MOVED and SECONDED that the Trust Fund Board directs staff to develop a two year implementation outline for the long term funding strategy to present to the Board for discussion and approval at the July 15th Board meeting.

CARRIED

3.10 Horton Bayviary, Mayne Island, Baseline and Covenant

The Board reviewed the photos and discussed the ecological features of the Horton Bayviary Property on Mayne Island. The Baseline Report documents midden and burial mounds on the property, and the Board discussed referring an updated management plan for the property to the appropriate First Nations groups.

Board member Dunn left the meeting after presentation of the Baseline Report and did not participate in the vote or discussion of the vote.

Resolution #TFB 10/1164

It was MOVED and SECONDED that the Trust Fund Board authorizes Chair Christine Torgrimson to sign the covenant, as attached, for the Horton Bayviary Nature Reserve, Mayne Island (PID 023-597-666).

CARRIED

*break at 2:08, back at 2:15

Jackie Ward joined the meeting at 2:15 for item 4.1

4.0 Items for Discussion/Direction**4.1 Equestrian use of Denman NR trails**

Jackie Ward of the Denman Hornby Equine Association (DHEA) gave a presentation to the Trust Fund Board requesting limited horse access to the Trust Fund Board owned property Morrison Marsh on Denman Island. The Board asked questions about the presentation and about the DHEA'S community involvement.

*Jackie Ward Left the meeting at 2:33

The Board discussed the need for more information on the impacts of horse use of protected areas in our region.

Resolution #TFB 10/1165

It was MOVED and SECONDED that the Trust Fund Board request that staff bring to the Board, at their earliest convenience, a report on the viability of allowing horse access in Nature Reserves on Denman Island.

CARRIED

4.2 Update on Ruby Alton house

The Board discussed the Board's interest in the Ruby Alton Nature Reserve property for both cultural and ecological values. The Board discussed the possibility and suitability of a partnership between the Board and an affordable housing group for a long term lease of the property or for the disposition of the land.

Resolution TFB # 10/1166

It was MOVED and SECONDED that the Trust Fund Board direct staff to explore options with respect to Ruby Alton Nature Reserve which include transfer, lease, partnership agreements and other options and report back to the Board at the July 15th 2010 board meeting.

CARRIED

*Board member Dunn joined the meeting for item 4.3

4.3 Name Change Options

The Board discussed a 'doing business as' name and a legal name change focusing on probable timeline and functionality for the Trust Fund Board for each option.

Resolution TFB # 10/1167

It was MOVED and SECONDED the Trust Fund Board directs staff to obtain legal opinions on:

- 1. On whether a Doing Business As name would work for the Island Trust Fund and how it may affect donations directed towards the Islands Trust Fund and the Trust Fund Board; and**
- 2. On how a change of name would affect existing bequests and other planned gifts.**

CARRIED

5.0 Updates for Information

5.1 Public Acquisitions, Covenants and Dispositions Update

The Manager informed the Board that the order in council for the Fairy Fen property on Bowen Island has been signed, and the transfer of the land should occur mid to late June.

5.2 Communications and Fundraising report

The Communications and Fundraising Specialist updated the Board about an ongoing concert series in Victoria and the Trust Area, from which the musicians are donating a portion of CD sales to the Opportunity Fund. The Communications and Fundraising Specialist also informed the Board that staff are working on a potential photo presentation from Rick Steiner called Oasis Earth. Admission to the event in June at the Fritz Theater on Salt Spring Island would be by donation. The money raised would go to the Opportunity Fund. Christine Torgimson offered to help find volunteers for that event if needed.

Board member Poole asked about a timeline for expansion of NAPTEP on Bowen Island and staff advised that the legislative change required for this expansion has yet to occur. After the legislative change both Trust Council and the Bowen Island Municipality are required to approve the program and a budget for program expansion before it can proceed. Promotion of NAPTEP on Denman and Hornby will happen over the late summer and early fall. Lasqueti Island is next on the list for program expansion, subject to approval from the Powell River Regional District.

5.3 Property Management Report

The Board reviewed the report for information.

5.4 2010-2011 Budget Report

Staff informed the Board that the final numbers from the 2009/2010 fiscal year will be on the agenda for the July Board meeting. Finalization of the financial statements by the auditors is required.

5.5 Bachmann NAPTEP Application

The Board reviewed the application as an information item as the Board already holds the covenant on this property.

Resolution #TFB 10/1168

It was MOVED and SECONDED that the Trust Fund Board meeting adjourn at 3:11 pm

CARRIED

The next meeting is scheduled for Thursday July 15, 2010, from 10:00 a.m. to 2:00 p.m. at a location to be determined.