



**TRUST FUND BOARD
REGULAR MEETING MINUTES
September 24, 2009**

Location: Victoria Office Boardroom, Islands Trust

<u>In Attendance:</u>	<u>Board Members</u> ^Louise Bell Michael Dunn Robert Grant *Nerys Poole Christine Torgrimson, Chair ^ arrived at 10:07 *arrived at 10:20	<u>Staff</u> Shawn Black, A/Manager Kate Emmings, Ecosystem Protection Specialist Christine Pritchard, Communications & Fundraising Specialist Natalie Tamosiunas, Secretary
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Absent: Jeff Ralph, A/Property Management Specialist

The meeting came to order at 10:00 a.m.

1.0 Agenda

The Board reviewed the agenda. The following addition was made:

- Item 5.5 Memorandum to Local Trust Committees

Resolution #TFB 09/1102

It was **MOVED** and **SECONDED** that the September 24, 2009 Regular Meeting agenda be approved as amended.

CARRIED

2.0 In Camera Session (Confidential Items)

Resolution #TFB 09/1103

It was **MOVED** and **SECONDED** that this portion of the meeting is closed to the public pursuant to the following sections of the Community Charter: section 90, subsection (1) (e) the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the municipality. (1) (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act, and section 90, subsection (1) (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public and (2) (b), the considerations of information received and held in confidence relating to negotiations between the Trust Fund Board and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party, and that staff be invited to remain in the meeting.

CARRIED

The regular meeting reconvened at 12:10 am.

3.0 Items for Approval**3.1 Minutes of Previous Meeting****a) August 13, 2009**

The Board reviewed the draft minutes. The following corrections were made:

- o Resolution TFB 09/1093 It was MOVED...of the permitted uses of the Covenant Management and Defence...
- o Item 5.2 Linda Adams, Chief...the Board of on the anticipated legislation...
- o Item 5.4 The A/Manager informed the Board that the unauthorized trail...

Resolution # TFB 09/1104

It was MOVED and SECONDED that the minutes of the August 13, 2009 meeting be adopted as amended.

CARRIED

b) Resolution Without Meeting

The Board reviewed the following Resolution Without Meeting for information:

- Lot 1 (Beaver Pond) Denman Island, Aug 25 2009

3.2 Follow Up Action List

The Board reviewed the Follow Up Action List for information.

3.3 Elder Cedar Management Agreement

The A/Manager informed the Board that the indemnity provisions had been removed from the Management Agreement template as they were found to be in conflict with the insurance provisions.

Resolution # TFB 09/1105

It was MOVED and SECONDED that the Trust Fund Board approve the Management agreement for the Elder Cedar Nature Reserve, Gabriola Island, dated September 24, 2009.

CARRIED

3.4 Steil NAPTEP Covenant Approval**Resolution # TFB 09/1106**

It was MOVED and SECONDED that the Trust Fund Board authorizes the Chair to sign a covenant with Sara and Richard Steil and the Pender Islands Conservancy Association over a portion of Lot 5, Section 12, Pender Island, Cowichan District, Plan VIP53931, PID 017-727-332.

CARRIED

3.5 Collins NAPTEP Covenant Approval

The Ecosystems Protection Specialist informed the Board that during the preparation of the Baseline Documentation Report, it was discovered that a neighbour's fence was located on the Collins' property. This fence is currently being removed by the neighbouring landowners.

Resolution # TFB 09/1107

It was **MOVED** and **SECONDED** that the Trust Fund Board authorizes the Chair to sign a covenant with June Collins and the Galiano Conservancy Association over a portion of the land described as “that Part of Parcel A (DD 178808I) of District Lot 26, Galiano Island, Cowichan District, shown in Plan 1984R, except Part in Plans 11804 and 72519,” PID 009-622-411.

CARRIED

3.6 McRae NAPTEP Covenant Approval

The Ecosystems Protection Specialist informed the Board that staff was still waiting to receive the McRae baseline report. The Board directed staff to bring the NAPTEP covenant to the Board for review and consideration once these documents have been received.

4.0 Items for Discussion/Direction**4.1 Cranbrook Opportunity- “How to Create a Local Conservation Fund”**

Chair Torgrimson agreed to attend the seminar “How to Create a Local Conservation Fund” with the Communications and Fundraising Specialist.

4.2 2010-2011 Budget Preparation

The Board reviewed the draft 2010-2011 budget provided by staff. The Board directed staff to amend the following sections:

Regular Budget Items:

- TFB Honoraria – increased from 6 meetings to 8 meetings
- TFB Meeting budget – adjust to allow for the costs of 2 additional board meetings

Program Items:

- Long term Funding Strategy – increase request to \$15,000
- Mapping projects – add a \$5,000 program item for riparian mapping project that is identified in the Trust Council Strategic Plan

Resolution # TFB 09/1108

It was **MOVED** and **SECONDED** that the Trust Fund Board request staff submit the budget proposal draft to the Financial Planning Committee as amended.

CARRIED

4.3 Denman Bylaw Referral

The Board discussed the effects of Bylaw 191 and 192 on the Trust Fund Board's Denman properties. Board member Dunn raised the concern of potential increased public use of the Trust Fund Board properties if the adjacent parkland allowed public camping. Board member Bell stated that there should be no increase in use of or access to the Morrison Marsh Nature Reserve because the access point for the adjacent crown parcel is on the opposite side via the existing provincial park. Concerns around increased use and access should be addressed through BC Parks' Management Planning process for the lands once they are acquired.

Resolution # TFB 09/1109

It was **MOVED** and **SECONDED** that the Trust Fund Board direct staff to respond to the Bylaw referral form from the Denman Local Trust Committee regarding proposed bylaws 191 and 192 recommending approval.

CARRIED

5.0 Updates for Information**5.1 Public Acquisitions, Covenants and Dispositions Update**

The A/Manager informed the Board that the Fairy Fen transfer is expected to be completed before the end of the 2009 calendar year.

The Ecosystems Protection Specialist advised the Board that the Brumbaum NAPTEP application is on hold while the landowner consults with a tax advisor.

5.2 Communications and Fundraising Report

The Communications and Fundraising Specialist presented a potential fundraising initiative for the Board's consideration: Trees in Trust. Trees in Trust is an on-line fundraising mechanism where donors receive the opportunity to dedicate a plot of trees in an existing protected area with the assurance that the plot will be protected in perpetuity, in exchange for a donation to a land trust. The funds generated through the program are placed in a land acquisition fund for future acquisition projects. The Board members discussed the potential legal and ethical issues surrounding the existing website's content/advertising. The Board deferred a decision to partner on this or similar programs until such time as solutions to its concerns could be presented.

Chair Torgrimson informed the Board that an 'All Islands Dinner' is being hosted on Salt Spring Island on Wednesday, December 8th in celebration of the Islands Trust's 35th Anniversary. Proceeds from the auction at the event will go to the Islands Trust Fund's Opportunity Fund.

5.3 Property Management Report

The Board discussed Trust Fund Board properties on Salt Spring Island that might serve as a good location for a site visit by the trustees during the December Trust Council. The Board deferred to staff to make recommendations regarding an appropriate site visit.

5.4 2008-2009 Budget Report

The Board reviewed the budget report.

5.5 Sensitive Ecosystems Memorandum

The Board reviewed the provided memorandum. The Ecosystems Protection Specialist reviewed the potential dates for information sessions for the Conservancies and Trustees as well as for each island.

Board member Poole offered to act as a contact for Bowen Island Municipality (BIM) until the BIM planner position is filled.

Resolution #TFB 09/1110

It was MOVED and SECONDED that the Trust Fund Board meeting adjourn at 2:50 pm

CARRIED

The next meeting is scheduled for November 19, 2009, from 10:00 a.m. to 3:00 p.m. in the Victoria Office Boardroom.