



ISLANDS TRUST FUND

TRUST FUND BOARD POLICY

Policy number: 3.7

Title: Freedom of Information and Protection of Privacy – Routinely Released Information Policy

Approved By: Trust Fund Board Date: August 25/94 Resolution #: TFB 94/67

Revised Date: April 6/98 Resolution #: TFB 98/209

PURPOSE

To describe information routinely released by the Trust Fund Board under the *Freedom of Information and Protection of Privacy Act* (“the Act”).

Policy

Routinely released information that may be released by the Trust Fund Board is as follows subject to a photocopying charge of 25 cents per page beyond the first 10 pages, unless otherwise noted:

1. Approved Trust Fund Board Regular meeting minutes and Special Votes on Urgent Matters that are not on confidential matters.
2. Trust Fund Board Conservation Lands list
3. Signed Management Agreements
4. Management Plans approved by the Trust Fund Board
5. Conservation Proposal Details Form
6. Take the Plunge information booklet and associated handouts/fact sheets
7. Islands Trust Fund Plan
8. Islands Trust Fund brochures
9. Islands Trust Fund Example Covenants

10. Trust Fund Board Member list and phone/fax numbers
11. Annual Reports
12. Approved annual budgets
13. Regular meeting package information.

References

Freedom of Information and Protection of Privacy Act; Trust Fund Board FOIPP Policy & Procedure; Ministry of Government Services Freedom of Information and Protection of Privacy Policy and Procedures Manual